|  |  |  |
| --- | --- | --- |
| A 1. | Does the manufacturer perform actual first article tests in accordance with contract, drawing, and specification?  If first article is subcontracted, who performed the actual test? | \_\_\_Yes \_\_\_No \_\_\_N/A |
| A 2. | Does the supplier's procedure provide for first article approval? If first article tests were previously performed, what organization (SupShip, Newport News, etc.) approved first article results? Also document applicable NAVSEA Letter.  Review a sample: | \_\_\_Yes \_\_\_No \_\_\_N/A |
| A 3. | Are the previous results or evidence documenting first article at the manufacturers facility and readily available for review? | \_\_\_Yes \_\_\_No \_\_\_N/A |
| A 4. | If the auditor is witnessing first article or factory acceptance/individual acceptance testing: |  |
|  | a) Is the test procedure approved? | \_\_\_Yes \_\_\_No \_\_\_N/A |
|  | b) Approval Reference Number: | \_\_\_Yes \_\_\_No \_\_\_N/A |
|  | c) MIL Spec, Drawing, etc. | \_\_\_Yes \_\_\_No \_\_\_N/A |
| A 5. | Are all testing instruments, tooling, hydro tanks, etc. applicable for the task being performed? Are tools, instruments of current calibration? | \_\_\_Yes \_\_\_No \_\_\_N/A |

|  |  |  |
| --- | --- | --- |
|  | 1. Sample and record a list of equipment: |  |
| A 6. | Are tests being performed based on sampling or 100% for Factory Acceptance/Individual Acceptance testing?  \_\_\_Sample  \_\_\_ 100% | \_\_\_Yes \_\_\_No \_\_\_N/A |
| A 7. | Do all test results get documented and reviewed prior to acceptance for submittal to Government, Customer, etc.? | \_\_\_Yes \_\_\_No \_\_\_N/A |
| A 8. | Who reviews raw data and performs calculations/analyses to determine acceptance? |  |
| A 9. | Identify other persons/organizations witness factory tests or individual tests being performed? |  |
| A 10. | Do the test results meet the acceptance criteria of the military specification, procurement specification or drawing invoked by contract/purchase order? | \_\_\_Yes \_\_\_No \_\_\_N/A |
| A 11. | Is traceability from material being tested documented and a part of final test results?  \*  By heat/lot  \*  Serialization  \*  Other (list below): | \_\_\_Yes \_\_\_No \_\_\_N/A |
| A 12. | Are personnel performing tests knowledgeable in use of: |  |
|  | \* Procedure | \_\_\_Yes \_\_\_No |
|  | \* Hand tools | \_\_\_Yes \_\_\_No |
|  | \* Tooling | \_\_\_Yes \_\_\_No |
|  | \* Methods for specific tests | \_\_\_Yes \_\_\_No |
|  | End use/application for materials tested (e.g. L1, SS, etc) | \_\_\_Yes \_\_\_No |
|  | \* Are procedures current and available? | \_\_\_Yes \_\_\_No |
| A 13. | Are areas where testing is being performed in accordance with contract: |  |
|  | \* Neat | \_\_\_Yes \_\_\_No |
|  | \* Clean | \_\_\_Yes \_\_\_No |

|  |  |  |
| --- | --- | --- |
|  | \* Identified | \_\_\_Yes \_\_\_No |
|  | \* Sufficiently lighted | \_\_\_Yes \_\_\_No |
|  | \* Noise sensitive area | \_\_\_Yes \_\_\_No |
|  | \* ESD approved workstation | \_\_\_Yes \_\_\_No |
|  | \* Other restrictions | \_\_\_Yes \_\_\_No |
| A 14. | Are safety issues a concern during testing and properly noted with visual, signs, warnings, etc. in accordance with contract, specs, etc.? | \_\_\_Yes \_\_\_No \_\_\_N/A |
| A 15. | Does the military specification, procurement specification or drawing require requalification? How often? | \_\_\_Yes \_\_\_No \_\_\_N/A |
|  | \* Has any material been requalified in accordance with the mil spec, procurement spec or drawing? | \_\_\_Yes \_\_\_No \_\_\_N/A |
|  | \* Does supplier's QPL product, if applicable, require requalification? | \_\_\_Yes \_\_\_No \_\_\_N/A |

|  |  |  |
| --- | --- | --- |
|  | \* How often?  \* Last Qualified? |  |
| A 16. | Is this process part of a company training program? | \_\_\_Yes \_\_\_No \_\_\_N/A |

Additional Comments/Concerns: